

Academic Year : 2020-21/ Meet 01
Meeting No. 27

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 017/2020-21

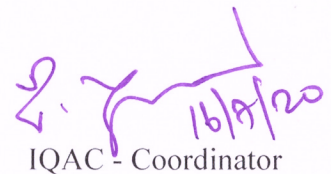
Date: 16.07.2020

27th IQAC MEETING CIRCULAR

The following will be the Agenda for IQAC Meeting to be held on 22.07.2020 at 2.30 p.m. in online mode using Google Meet. All are requested to attend the same.

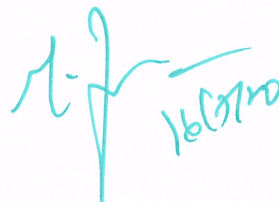
Agenda for the Meeting:

1. Plan of conducting Board of Studies Meeting for the Academic Year 2020-21
2. Review on the Parameters for the continuous improvement
3. Decision on Faculty Publication and submission of Proposals
4. Plan of conducting Online Classes to All the Students
5. Suggestions on preparing Course materials and Questions Bank to the Students
6. Recommendations for conducting Lab Courses, Association Activities and Other Club Activities through Online mode
7. Plan of conducting Placement Training for the eligible Students
8. Decision on implementation of innovative practices
9. Approval of sanctioned Budget
10. Approval of Plan of Action for the Academic Year
11. Updation of Institution Website
12. Efforts on Students Admission for this Academic Year 2020-21
13. Plan for conducting Academic Audit
14. Any other Matter.


IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members


16/7/20

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY - ERODE - 12.27th Meeting of the Internal Quality Assurance Cell

The twenty - seventh meeting of the Internal Quality Assurance Cell was held at 2.30 on 27.07.2020 in online mode using Google Meet.

Members of the Committee

1. Dr. M. Jayaraman, Principal	Chair person
2. Thiru. S. D. Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C. Jayakumar, Member, VET	Nominee from Trust
4. Thiru. M. Chinnabamy, Member, VET & Agni Steel Pvt. Ltd, Erode	Member - Nominee from Local Society / Industry
5. Prof. P. Jayachandrar, Dean	Senior Admin. Officer
6. Thiru. N. Periyalamy, Administrative Manager	Senior Admin. Officer
7. Dr. K. R. Valluvan, COE & Professor - ECE	Senior Admin. Officer
8. Dr. R. Kumaravelan, Professor & Head - Mech	Coordinator
9. Dr. V. Jotai Jothi, Professor - CSE	Co - coordinator
10. Dr. S. Mangai, Professor & Head - BME	Teacher - Member
11. Dr. E. Ravi, Professor & Head - Civil	Member
12. Dr. S. Jabeen Begum, Professor & Head - CSE	Member
13. Dr. M. Nisha Angelina, Professor & Head - ECE	Member
14. Dr. P. Sakthivel, Professor & Head - EEE	Member
15. Dr. V. K. Manavala Sundaram, Professor & Head - IT	Member
16. Dr. V. Chandrasekaran, Professor & Head - MED	Member
17. Dr. T. Vetrivel, Professor & Head - MBA	Member
18. Dr. P. Navaneetham, Professor & Head - MCA	Member
19. Dr. M. Esuramurthi, Professor & Head - S & H	Member
20. Mr. L. Subash, Design Engineer, Fautocia Automotive Limited, Bangalore	Alumnus
21. Ms. K. P. Janani, III yr. CSE	Student Member
22. Dr. L. M. Swarnalatha, ASP & Head / English Vellalar College for women, Erode	External Academic Expert

Minutes of the meeting:

The Coordinator welcomed all the members for the 27th IQAC meeting.

1. It's proposed to conduct Board of studies meeting and Academic council meeting (through online mode) to finalize the syllabi for R2018. Necessary permission can be obtained from Anna University, Chennai.

2. The identified parameters for continuous improvement for the year 2019-20 were reviewed

as follows

a. Library resources added	Number of books : 2800 in 1110 titles No. of Journals : 270 , No. of E-materials - 1
b. Number of Faculty Members completed Ph.D	10
c. Number of Workshop / Seminars / FDPs attended by the Faculty members	1578
d. Number of paper presented / published	Journals : 86 , conferences : 122
e. Books published	12
f. Number of patents	Filed : 5 , published : 5

3. Faculty members were directed to publish at least one paper in journals indexed in SCI / Scopus / UGC - CARE Journals and submit proposals to the relevant funding agencies. These parameters will help us to score good ranking in NIRF / Magazines.

4. As per the directions of the TN Government and Anna University, online classes shall be conducted through online mode. HODs are requested to monitor the effectiveness of conduction of the classes.

5. Faculty members are informed to prepare course material and questions Bank for the courses and provide them to students. MCQs can be prepared and provided.

6. Faculty members are informed to encourage the students to use virtual labs for their lab courses.

7. online programmes are proposed to be conducted for various associations, cells, clubs and student chapters.

8. The committee commended the HoD and faculty members of BME, ECE and IT for getting funds from AICTE to conduct online STTP.

9. It was decided to conduct placement training classes and WIPRO PRP programme for the students. The placement officers are informed to arrange for the same and conduct successfully.

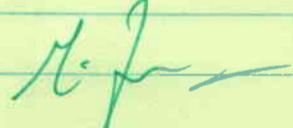
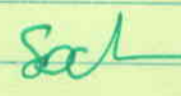

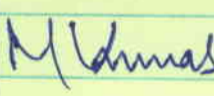
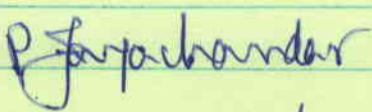
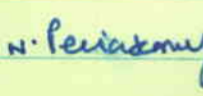
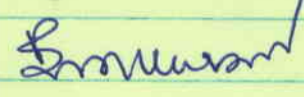
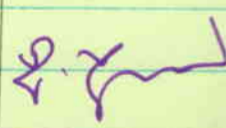
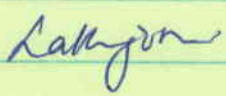
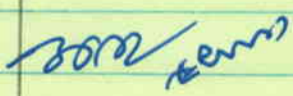
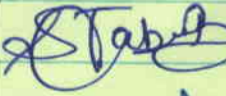





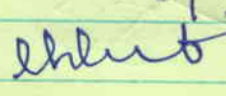
10. The committee reviewed the arrangements to conduct and forthcoming training sessions for placement of students.

11. Faculty Members were insisted to use innovative practices in teaching like Kahoot, NPTEL videos etc.
12. The sanctioned budget for various departments for the purchase of equipments, consumables and other items were approved.
13. The plan of action of all the departments were reviewed and approved.
14. Website shall be updated continuously with all the activities on time to time.
15. Efforts may be put forth to improve the admission. The target is 100% for this year.
16. It is proposed to conduct Academic and Administrative Audit after the pandemic period / after all the faculty members resumes their work at the institution.
17. Dr. M. Nisha Angeline, professor & Head, Department of Electronics and Communication Engineering has been nominated as member of IQAC with immediate effect (in the place of Dr. K. Venkatachalam).

Finally, the coordinator thanked all the Members for their presence and the

suggestions offered.

Signature of the Members present:

1. Dr. M. Jayaraman		2. Thiru. S. D. Chandrasekar	
3. Thiru. C. Jayakumar		4. Thiru. M. Chinnasamy	
5. Prof. P. Jayachandrar		6. Thiru. N. Periyasamy	
7. Dr. K. R. Valluvan		8. Dr. R. Kumaranavelan	
9. Dr. V. Latha Jothi		10. Dr. S. Mangai	Attended
11. Dr. E. Ravi		12. Dr. S. Jabeen Begum	
13. Dr. M. Nisha Angeline		14. Dr. P. Sakthivel	
15. Dr. V. K. Manavala Sundaram		16. Dr. V. Chandrasekaran	
17. Dr. T. Vetrivel		18. Dr. P. Navaneetham	

19. Dr. M. Eswaramurthi

L

20.

L. Subash

L. Subash

21. Ms. K. P. Janani

V. P. Janani

22.

Dr. L. M. Svarnalatha

L. M. Svarnalatha

Academic Year : 2020-21 / Meet 01
Meeting No. 27

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
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THINDAL, ERODE – 638012

ACTION TAKEN REPORT OF 27th IQAC MEETING HELD IN 22.07.2020

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Propose of BoS Meeting for all the Departments	It was decided to conduct BoS Meeting through Online mode with the approval of Anna University, Chennai.	All HoDs	August' 2020
2.	Decision on Faculty Publication and submission of Proposals	Insisted to publish at least one paper in Journals indexed in SCI/Scopus/ UGC-CARE Journals and submit more proposals.	All the Faculty Members	Continuous
3.	Plan of conducting Online Classes to All the Students	As per the direction of the TN Government and Anna University, online classes shall be conducted effectively.	All the Faculty Members	Continuous
4.	Decision on implementation of innovative practices	Faculty members were insisted to use innovative practices in teaching like Kahoot, NPTEL videos etc.	All the Faculty Members	Continuous
5.	Efforts on Students Admission for this Academic Year 2020-21	Efforts must be put forth to improve for 100% Admission.	All HoDs	July' 2020


IQAC – Coordinator


PRINCIPAL

Academic Year : 2020-21 / Meet 02
Meeting No. 28

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 018/2020-21

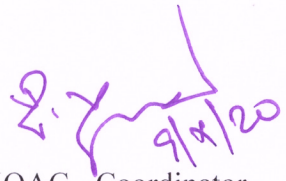
Date: 09.10.2020

28th IQAC MEETING CIRCULAR

The following will be the Agenda for IQAC Meeting to be held on 16.10.2020 at 2.30 p.m. in online mode using Google Meet. All are requested to attend the same.

Agenda for the Meeting:

1. Preparation of AQAR for the Academic Year 2019-20
2. Approval of Curriculum, Syllabus and Co-Po Mapping by Academic Council
3. Declaration of Students Results as norms and guidelines of Anna University and Tamilnadu Government
4. Appreciation of received Grants from AICTE for conducting online STTP and FDP
5. Decision on Commencement of Theory Examinations in Odd Semester and Reopening Date for UG and PG for the Academic Year 2020-21 Even Semester
6. Review on status of FOSS Workshops and NPTEL Courses
7. Conduct of Academic Council Meeting
8. Review and Approval of New AC Formats
9. Permission for conducting various programmes
10. Conduct of Faculty Refreshment Programme to the newly joined Faculty members
11. Approval of conducting Winter programs
12. Any other Matter.


IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members


9/10/20

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY - ERODE -12.

28th meeting of the Internal Quality Assurance Cell

The twenty-eighth meeting of the Internal Quality Assurance Cell was held at 2.30 on 16.10.2020 in online mode using Google Meet.

Members of the committee

1. Dr. M. Jayaraman, Principal	Chair person
2. Thiru. S. D. Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C. Jayakumar, Member, VET	Nominee from Trust
4. Thiru. M. Chinnasamy, Member, VET & Agni steel Pvt. Ltd. Erode	Member - Nominee from Local
5. Prof. P. Jayachandrar, Dean	Senior Admin. Officer
6. Thiru. N. Periyasamy, Administrative Manager	Senior Admin. Officer
7. Dr. K. R. Valluvan, CoE & Professor - ECE	Senior Admin. Officer
8. Dr. R. Kumaravelan, Professor & Head - Mech	Coordinator
9. Dr. V. Latha Jothi, Professor - CSE	Co-coordinator
10. Dr. S. Mangai, Professor & Head - BME	Member
11. Dr. E. Ravi, Professor & Head - Civil	Member
12. Dr. S. Jabeen Begum, Professor & Head - CSE	Member
13. Dr. M. Nisha Angeline, Professor & Head - ECE	Member
14. Dr. P. Sakthivel, Professor & Head - EEE	Member
15. Dr. V. K. Maravala Sundaram, Professor & Head - IT	Member
16. Dr. V. Chandrasekar, Professor & Head - MED	Member
17. Dr. T. Vetrivel, Professor & Head - MBA	Member
18. Dr. P. Navaneetham, Professor & Head - MCA	Member
19. Dr. M. Eswaramurthi, Professor & Head - S&H	Member
20. Mr. L. Subash, Design Engineer, Faurecia Automotive Limited, Bangalore	Alumnus
21. Ms. K. P. Janani, III yr. CSE	Student Member
22. Dr. L. M. Swarnalatha, Asp & Head / English Vellalar College for Women, Erode	External Academic Expert.

Minutes of the Meeting

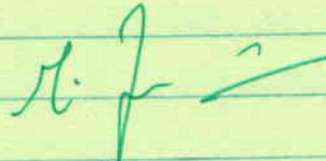
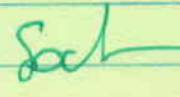

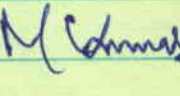
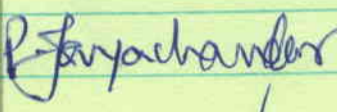
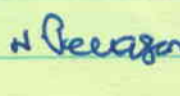
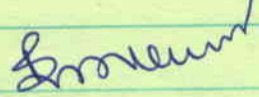

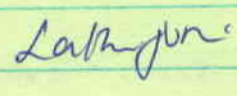
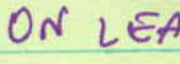
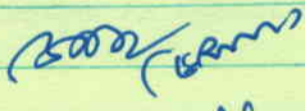
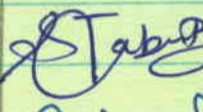
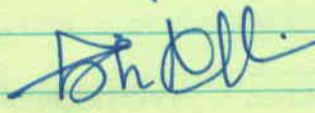
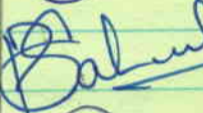



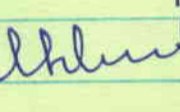
The coordinator welcomed all the members for the 28th IQAC meeting.

1. The principal commended the efforts put forth by the team for achieving 93.1 admis. this year.
2. The deadline for submitting AQAR for the year 2019-20 was extended upto 31st mar (due to pandemic). Hence AQAR shall be prepared with utmost care.

3. The Board of studies of all the departments was conducted online from 14.08.2020 to 21.08.2020, and curriculum and syllabi of all the courses under R2018 along with course outcomes, Co-PO mapping were approved and submitted to the Academic Council for approval.
4. As per the directions of Anna University, Chennai, Result passing Board meeting (for Even Semester 2019-20) was conducted online (phase -1: 04.09.2020 & phase -2: 20.10.2020) and the results were declared as per the Go from TN Government.
5. The Committee congratulated the HOD and faculty members of Department of Civil Engineering and Electrical and Electronics Engineering for receiving grants from AICTE for conducting online STTP and the Department of Computer Science and Engineering for receiving grant from AICTE for conducting online STTP and from ATAL for conducting online FDP.
6. The commencement dates of theory/lab examinations for UG and PG examinations of October Semester 2020-21 and reopening dates for even semester classes has been discussed.
7. The status of FOSS workshops/courses, enrollment in NPTEL courses has been reviewed.
8. It is proposed to conduct Academic Council Meeting in the month of December.
9. The status of semester examinations (both theory and practical) under Autonomous System was discussed and approved.
10. A new set of AC formats including the existing formats were reviewed and approved.
11. The permission for conducting various programmes during the upcoming period is approved and ratified.
12. Faculty Refresher Programme / Orientation programme for the faculty members who have joined in this academic year was conducted on 18.09.2019.

Finally, the coordinator thanked all the members for their presence and the suggestions offered.

Signature of the members present

1. Dr. M. Jayaraman		2. Thiru. S. D. Chandrasekar	
3. Thiru. C. Jayakumar		4. Thiru. M. Chinnasamy	
5. Prof. P. Jayachandrar		6. Thiru. N. Periyasamy	
7. Dr. K. R. Valluvan		8. Dr. R. Kumaravelan	
9. Dr. V. Latha Jothi		10. Dr. S. Mangai	
11. Dr. E. Ravi		12. Dr. S. Jabeen Begum	
13. Dr. M. Nisha Angeline		14. Dr. P. Sakthivel	
15. Dr. V. K. Manivala Sundaram		16. Dr. V. Chandrasekaran	
17. Dr. T. Vetrivel		18. Dr. P. Navaneetham	

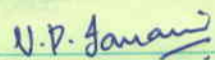
19. Dr. M. Esvaramurthi



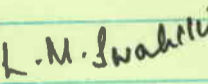
20. Mr. L. Subash



21. Ms. K. P. Janani



22. Dr. L. M. Swarnalatha




Academic Year : 2020-21 / Meet 02
Meeting No. 28

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ACTION TAKEN REPORT OF 28th IQAC MEETING HELD IN 16.10.2020

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Preparation of AQAR for the Academic Year 2019-20	Submission of AQAR for the year 2019-20 was extended upto 31 st May 2021(Due to Pandemic). Hence AQAR shall be prepared with utmost care.	All HoDs & IQAC Coordinator	As mentioned
2.	Declaration of Students Results as norms and guidelines of Anna University and Tamilnadu Government	Result Passing Board meeting (for Even semester 2019-20) was conducted online in two Phases and the results were declared as per the GO.	COE & Chairperson of All the Departments	Phase-I: 04.09.2020 & Phase-II: 20.10.2020
3.	Decision on Commencement of Theory Examinations in Odd Semester and Reopening Date for UG and PG for the Academic Year 2020-21 Even Semester	Decided to conduct Theory/ Lab Exams for UG and PG Programmes of odd Semester 2020 – 21(through Online) and Reopening dates for even semester Classes have been discussed.	COE & HoDs of All the Departments	25.11.2020
4.	Review and Approval of New AC Formats	As per the requirement of NAAC, new Set of AC formats including the existing formats were reviewed and approved	All HoDs & COE	Approved
5.	Conduct of Faculty Refreshment Programme to the newly joined Faculty members	Faculty Refresher Programme / Orientation programme for the faculty members who have joined in this academic year was conducted	All HoDs	Conducted on 18.09.2020


IQAC – Coordinator


PRINCIPAL

Academic Year : 2020-21 / Meet 03
Meeting No. 29

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
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THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 019/2020-2021


Date: 29.12.2020

29th IQAC MEETING CIRCULAR

The following will be the Agenda for IQAC Meeting to be held on 04.01.2021 at 2.30 p.m. in the GD Hall. All are requested to attend the same.

Agenda for the Meeting:

1. Appreciation for the completion of Academic Council meeting
2. Plan of conducting Result Passing Board Meeting for 2019-20 Odd Semester
3. Arrangement of Placement Training Classes for 3rd Year Students
4. Feedback from Faculty and Students on R2016 to refine the Curriculum and Syllabus under R2018
5. Appreciation of conducted various programmes
6. Approval of conducting Semester Lab Examination as per guideline of Anna University
7. Review on Students Performance in CATs and conducting of End Semester Examination
8. Review on FOSS Workshops and NPTEL courses conducted
9. Submission of Funding Proposals, Patent and Copyright
10. Appreciation for the conducted STTP and FDP by the Departments
11. Decision on providing incentives for the Faculty Publications in Reputed Journals
12. Plan of conducting Alumni meet through Online mode
13. Any other Matter.


IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, ERODE - 12

29th meeting of the Internal Quality Assurance Cell

The twenty-ninth meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. 04.01.2021 in the GID Hall.

Members of the Committee:

1. Dr. M. Jayaraman, Principal	Chair person
2. Thiru. S. D. Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C. Jaya Kumar, Member, VET	Nominee from Trust
4. Thiru. M. Chinnabamy, Member, VET & Agri Steel Pvt. Ltd, Erode	Member - Nominee from Local Soc
5. Prof. P. Jayachandran, Dean	Senior Admin. officer
6. Thiru. N. Periyasamy, Administrative Manager	Senior Admin. officer
7. Dr. K. R. Valluvan, CoE & Professor - ECE	Senior Admin. officer
8. Dr. R. Kumaravelan, Professor & Head - Mech	Coordinator
9. Dr. V. Latha Jothi, Professor - CSE	Co-coordinator
10. Dr. S. Mangai, Professor & Head - BME	Member
11. Dr. E. Ravi, Professor & Head - Civil	Member
12. Dr. S. Jabeen Begum, Professor & Head - CSE	Member
13. Dr. M. Nisha Angeline, Professor & Head - ECE	Member
14. Dr. P. Sakthivel, Professor & Head - EEE	Member
15. Dr. V. K. Manavala Sundaram, Professor & Head - IT	Member
16. Dr. V. Chandrasekaran, Professor & Head - MED	Member
17. Dr. T. Vetrivel, Professor & Head - MBA	Member
18. Dr. P. Navaneetham, Professor & Head - MCA	Member
19. Dr. M. Eswaramurthi, Professor & Head - S&H	Member
20. Mr. L. Subash, Design Engineer, Faurecia Automotive Limited, Bangalore	Alumnus
21. Ms. K. P. Janani, III Yr. CSE	Student Member
22. Dr. L. M. Swarnalatha, Asp & Head / English Velalar College for women, Erode.	External Academic Expert

Minutes of the meeting

The coordinator welcomed all the members for the 29th IQAC meeting.

- The Committee appraised the members for successful completion of Academic Council meeting on 24.12.2020.
- Placement training class schedule for the third-year students (through online mode) has been finalized. The placement officers are informed to arrange for the same and to conduct it successfully.

3. It's decided to receive feedback for the courses under R2016 from the faculty and the students to refine the curriculum and syllabus under R2018.

4. Principal thanked all the members for the successful conduct of following events (online mode)

EVENTS	DATES
First year Inaugural Function	11.11.2020
First year Motivational program	12.11.2020
First year Induction program	16.11.2020
Teacher's Day	04.11.2020
First year MBA Inaugural function	26.11.2020

5. The committee approves the conduct of end semester Lab (Odd Semester 2020-21) exam from 08.01.2021 to 12.01.2021. The directions received from Anna University shall be

scrupulously followed.

6. The committee also reviewed the performance of students in CAT-III which was conducted from 17.11.2020 to 23.11.2020 for second and third year students, 26.11.2020 to 28.11.2020 for final year students and improvement for second and third year students from 24.11.2020 to 30.11.2020.

7. The committee also reviewed the successful conduction of end semester exams for B.E/B.Tech, MBA and MCA in online mode from 16.12.2020.

8. The committee congratulated the Department of computer science and Engineering for the successful completion AICTE sponsored 6-day STTP on "IoT with Blockchain Applications and challenges - series - I" and 5-day ATAL sponsored FDP on "Augmented Reality/Virtual Reality."

9. The status of FOSS workshops/courses has been reviewed. Totally 1701 students attended the training, out of 828 students appeared for the exam 569 students received their certificates. The status of NPTEL courses done by students and faculty members were also reviewed. out of 509 registered for the exam, 429 got their certificates that include 10 Gold, 89 silver and 9 subject toppers (due to pandemic the results of Mar/Apr 2020 and Sep/Oct 2020 sessions were announced during Dec 2020)

10. The members insisted that all the Faculty members should submit proposals to various research agencies to get more grants.

11. It has been decided to give incentives to the Faculty Members for the following:

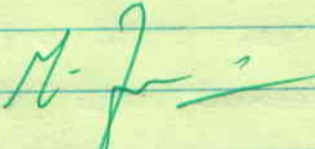


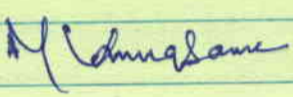
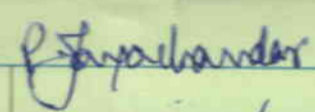
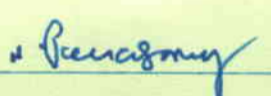
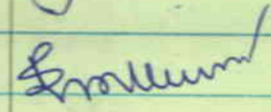

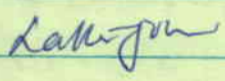
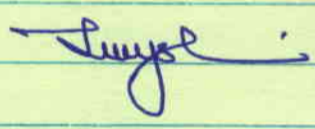
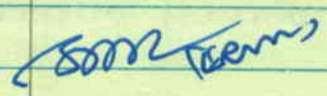
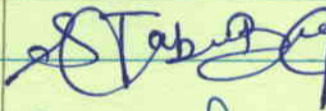

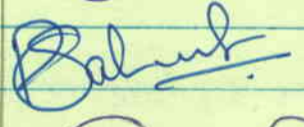



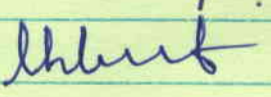

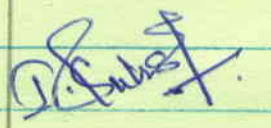
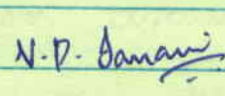
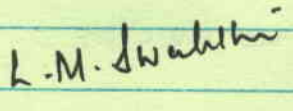
- ✓ presentation and publication of paper/Article in National/International Conference (only for the proceedings with ISSN number)
- ✓ publication of paper/Article in National/International Journals
- ✓ patents & copyrights
- ✓ Books Authored

The Incentive policy was ratified and approved.

12. The committee also planned to conduct Alumni meet through online mode during February.

Finally, the coordinator thanked all the members for their presence and the suggestions of

Signature of the members present:


1. Dr. M. Jayaraman		2. Thiru. S.D. Chandrasekar	
3. Thiru. C. Jayakumar		4. Thiru. M. Chinnasamy	
5. Prof. P. Jayachandou		6. Thiru. N. Periyasamy	
7. Dr. K.R. Valluvan		8. Dr. R. Kumaravelan	
9. Dr. V. Latha Totthi		10. Dr. S. Mangai	
11. Dr. E. Ravi		12. Dr. S. Jabbar Begum	
13. Dr. M. Nisha Angeline		14. Dr. P. Sakthivel	
15. Dr. V.K. Manavalasundaram		16. Dr. V. Chandrasekaran	
17. Dr. T. Vetrivel		18. Dr. P. Navaneetham	
19. Dr. M. Eswaramurthi		20. Mr. L. Subash	
21. Ms. K.P. Janani		22. Dr. L.M. Swarnalatha	


Academic Year : 2020-21 / Meet 03
Meeting No. 29

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
THINDAL, ERODE – 638012

ACTION TAKEN REPORT OF 29th IQAC MEETING HELD IN 04.01.2021

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Placement Training Classes for 3 rd Year Students	Placement training classes will be conducted through Online mode for Third-year students and the dates have been finalized. The placement officers were asked to arrange the same	Placement Officers & All HoDs	03.02.2021
2.	Review on Students Performance in CATs	Reviewed the performance of students in CAT-III which was conducted for Second Year, Third Year and Final Year Students	All HoDs	Improvement Tests were planned for slow learners
3.	Review on FOSS Workshops and NPTEL courses conducted	Status of FOSS workshops/courses & NPTEL Courses attended by the Faculty and the Students have been reviewed.	All the Faculty Members	15 Members registered in FOSS Workshops and NPTEL Courses
4.	Decision on providing incentives for the Faculty Publications in Reputed Journals	Recommended incentive policy for the faculty members who publish their work in National/ International journals	All the Faculty Members	Continuous


IQAC – Coordinator


PRINCIPAL

Academic Year : 2020-21 / Meet 04
Meeting No. 30

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 020/2020-21


Date: 20.05.2021

30th IQAC MEETING CIRCULAR

The following will be the Agenda for IQAC Meeting to be held on 28.05.2021 at 2.30 p.m. in the GD Hall. All are requested to attend the same.

Agenda for the Meeting:

1. Proposal for conducting online Workshops and Webinars about revised NAAC guidelines for the Faculty
2. Result Analysis for the Academic Year 2020 - 2021 Odd Semester
3. Placement Status for the Academic Year 2020-21
4. Review on applied proposals and decision on generating more funds through submitting proposals
5. Appreciation for the Faculty members and students for completed NPTEL Courses
6. Appreciation for the conducted FOSS workshops / Courses
7. Applaud conducted Online Webinar, Workshops, FDP and Other programs
8. Propose on revising the Syllabus as model curriculum of AICTE
9. Follow-up of Government guidelines from Covid'19 by both Faculty and Students
10. Review on conducting Online Classes for the Students
11. Review on purchases made out for the Academic Year 2020-21 and proposal of budget for the Academic Year 2021-22
12. Plan for Stock Verification and Academic Audit
13. Analysis of Students feedback and Parents Feedback about the Faculty members
14. Plan for Faculty requirements for the Academic year 2021-22
15. Any other Matter.


20/5/21
IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members


20/5/21

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY - ERODE - 12

30th meeting of the Internal Quality Assurance Cell

The thirtieth meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 13.05.2021 in the GD Hall.

Members of the Committee:

1. Dr. M. Jayaraman, Principal	Chair person
2. Thiru. S. D. Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C. Jayakumar, Member, VET	Nominee from Trust
4. Thiru. M. Chinnasamy, Member, VET & Agni steel Pvt. Ltd. Erode	Member - Nominee from Local Society / Industry
5. Prof. P. Jayachandras, Dean	Senior Admin. Officer
6. Thiru. N. Periyasamy, Administrative Manager	Senior Admin. Officer
7. Dr. K. R. Valluvan, COE & Professor - ECE	Senior Admin. Officer
8. Dr. R. Kumaravelan, Professor & Head - Mech	Coordinator
9. Dr. V. Latha Jothi, Professor - CSE	Co-coordinator
10. Dr. S. Mangai, Professor & Head - BME	Member
11. Dr. E. Ravi, Professor & Head - Civil	Member
12. Dr. S. Jabbar Begum, Professor & Head - CSE	Member
13. Dr. M. Nisha Angeline, Professor & Head - ECE	Member
14. Dr. P. Sakthivel, Professor & Head - EEE	Member
15. Dr. V. K. Hanavala Sundaram, Professor & Head - IT	Member
16. Dr. V. Chandrasekaran, Professor & Head - MED	Member
17. Dr. T. Vetrivel, Professor & Head - MBA	Member
18. Dr. P. Navaneetham, Professor & Head - MCA	Member
19. Dr. M. Eswaramurthi, Professor & Head - SH.	Member
20. Mr. L. Subash, Design Engineer, Faurecia Automotive Limited, Bangalore	Alumnus
21. Ms. K. P. Janani, III yr. CSE	Student Member
22. Dr. L. M. Swarnalatha, Asp & Head / English Vellalar College for women, Erode	External Academic Expert

Minutes of the Meeting

The coordinator welcomed all the members for the 30th IQAC meeting.

1. It is proposed to conduct online workshops/webinars for the faculty members on revised NAAC guidelines in the third week of May 2021.

2. Second, third and final year results (Autonomous) of odd Semester 2020-21 are tabled for discussions.

UG - 93.11% and

PG - 100% (ME & Ph.D.), MCA - 100% & MBA - 77.36%.

All possible efforts shall be initiated to improve the results with more emphasis to concentrate on single arrear students. Microlevel analysis was made for improvement. Principian discussed with arrear students and motivated them to clear their arrears. Remedial classes for the arrear students was planned to be conducted.

3. The placement status for the academic year 2020-2021

Total No. of students (UG & PG)	No. of eligible interested students	No. of students placed	No. of offers received	percentage of students placed	No. of companies visited.
947	515	402	485	67.79%	on campus - 12, virtual - 15 TNSLPP - 02

The member insisted the placement team to implement the best practices to place the students in core companies in the forth coming years

No. of training programmes conducted: 5

Areas of training: Soft skills, Job Readiness program, specific training for Dxc Technologies, CTS, TCS, wipro

4. 82 proposals worth 77 lakhs were submitted to various funding agencies during this year. It is insisted that all the faculty members has to submit proposals to various research agencies to get more grants. The details of grants received for various programmes from different funding agencies were listed below.

Name of the Department	programmes conducted	Agency	Grants received in Rs.
CSE	1	AICTE STTP	3,36,667
CSE	1	AICTE - ATAL	93,000
CSE	1	AICTE - MODROBS	11,52,941
ECE	1	AICTE - RPS	3,67,891
ECE	1	AICTE - FDP	3,70,000
IT	1	AICTE - ATAL	93,000
		Total	24,13,499

A sum of Rs. 24,13,499 for 6 proposals were sanctioned from various funding agencies.

IQAC congratulated all.

IQAC congratulated the faculty and students for getting 'A' rating and being listed at 58th position in Swayam NPTEL Local chapters based on participation and performance of candidates in January & July 2020 Exams across India. Due to pandemic the NPTEL exams scheduled for April 2021 has been postponed.

The committee also applauded the faculty Dr. V. Latha Jothi, of computer science and Engineering department for receiving NPTEL discipline stars based on December 2020 exam.

The committee applauded the FOS in-charges for successfully conducting workshops/courses for the academic year 2020-21. The details are given below:

Number of students benefitted: 1701 (odd semester) & 1567 (Even semester)

Areas of workshops: Scilab, Biopython, RDBMS postgresQL, PHP and MySQL, Arduino, C and Cpp, Advanced C, Advanced Cpp, Libre office suite Math, open foam python 3.4.3, Java and Netbeans, HTML, eSIM, Libre office suite writer

The committee applauded the HOD's of various departments for conducting various online webinars, workshops, FDP's etc., to keep the students and faculty members updated about recent innovations.

It is proposed to revise the syllabus for second, third and final year based on AICTE model curriculum. Accordingly, the Board of studies meeting was proposed to be conducted online in the month of July.

All the faculty members and students are requested to adhere the norms stated by the Govt. regarding COVID 19 prevention in work place, home and public places.

The effectiveness of the online has reviewed. Faculty members are informed to include innovative teaching methodologies to keep the students attentive and feel comfortable during online classes.

The details of purchases made during the academic year 2020-2021 were reviewed and approved. The budget proposal for the year 2021-2022 shall be submitted by all the departments within two weeks.

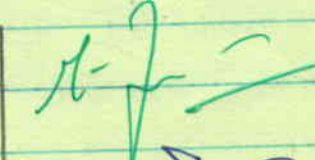
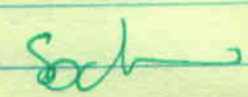

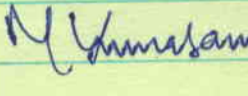
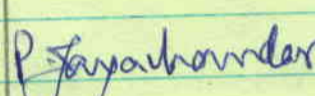
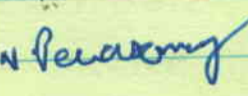
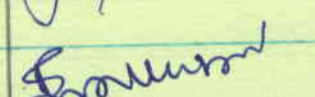

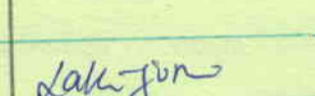
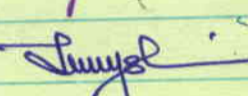
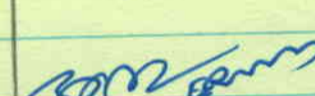
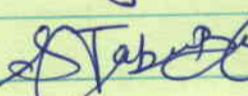
Stock verification and Academic Audit for all the departments shall be planned and executed (preferably in August/September 2021 after all faculty members are attend duty at college physically)



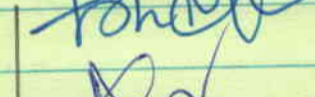




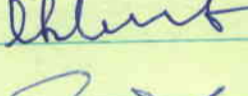

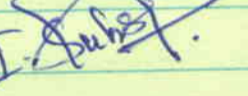
Analysis of student's feedback about the faculty members and parents' feedback were reviewed. The Action Taken Reports from the departments will also be reviewed for improvements.

4. Faculty requirements for the academic year 2021-2022 were reviewed. Faculty requirements details for the next year was tabled and approved.

Finally, the coordinator, thanked all the members for their presence and the suggestions offered.

Signature of Members present

1. Dr. M. Jayaraman		2. Thiru. S.D. Chandrasekar	
3. Thiru. C. Jayakumar		4. Thiru. M. Chinnasamy	
5. Prof. P. Jayachandras		6. Thiru. N. Periyasamy	
7. Dr. K. R. Valluvan		8. Dr. R. Kumaravelan	
9. Dr. V. Latha Jothi		10. Dr. S. Mangai	
11. Dr. E. Ravi		12. Dr. S. Jabeen Begum	

13. Dr. M. Nisha Angeline		14. Dr. P. Sakthivel	
15. Dr. V. K. Manavala Sundaram		16. Dr. V. Chandrasekaran	
17. Dr. T. Vetrivel		18. Dr. P. Navaneetham	
19. Dr. M. Eswaramurthi		20. Mr. L. Subash	
21. Ms. K. P. Janani		22. Dr. L. M. Svarnalatha	

Academic Year : 2020-21 / Meet 04
Meeting No. 30

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
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THINDAL, ERODE – 638012

ACTION TAKEN REPORT OF 30th IQAC MEETING HELD IN 28.05.2021

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Proposal for conducting online Workshops and Webinars about revised NAAC guidelines for the Faculty	Proposed to conduct online workshops/webinars for the faculty members on the revised NAAC guidelines in the third week of June 2021	All HoDs	18.06.2021
2.	Result Analysis for the Academic Year 2020 - 2021 Odd Semester	Overall Results of Second, third and Final years for both UG and PG was 93%	All HoDs	Continuous
3.	Review on applied proposals and decision on generating more funds through submitting proposals	Faculty members Submitted 82 Proposals for the worth of Rs.77 lakhs from various funding agencies for receiving more grants	All HoDs	Rs.24,13,499 for 6 proposals were sanctioned
4.	Follow-up of Government guidelines from Covid'19 by both Faculty and Students	Faculty members and students were requested to adhere Standard Operating Procedure (SOP) stated by the Govt. regarding COVID'19 prevention in work place, home and public places	All the Faculty Members	Continuous
5.	Plan for Stock Verification and Academic Audit	Planned for Stock Verification and Academic Audit	All HoDs, NAAC Coordinators and Stores Officers	September' 2021


IQAC – Coordinator


PRINCIPAL